

Community Liaison

Position Summary

Encourages maintenance of an overall positive climate between RECPTA and the broader Oak Cliff community. Develops or maintains relationships between local businesses and community organizations beyond RECPTA and Rosemont Elementary. Oversees community service and outreach events.

Essential Functions

- Liaises with community members in support of RECPTA's mission and activities
- Develops partnerships with community organizations and businesses as appropriate
- Solicits in-kind and financial support for RECPTA events
- Works with Executive Board to establish annual budget for community service and outreach activities
- Solicits corporate partnerships
- Attends board and general meetings
- Fosters goodwill for RECPTA's mission and goals among the Oak Cliff community

Requirements

Excellent interpersonal skills and ties to businesses and institutions in the Oak Cliff community. Knowledgeable about RECPTA and its programs. Willingness to approach area businesses and institutions in support of RECPTA's mission and activities. Attendance at board meetings and general meetings. Approximate time commitment: 6 hours per month.